	3	Date D	BIS-0	238-87	
ROUTING AND	TRANSMITTAL SLIP		vembe		
): (Name, office symbol,		Initials	Date		
building, Agency/Pos	ond Dianni	no.	1		
Director of Ma	anagement and Planni	,			
DS&T					
	1	l			
Room 6E45, He	adquarters				
·					
Action	File		Note and Return Per Conversation		
Approval	For Clearance				
As Requested	For Correction	Prepare Reply			
Circulate	For Your Information	See Me Signature			
Comment	Investigate				
	Justify				

FBIS calendar.

REMARKS

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Director, FBIS

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

25X1

akrond

FBIS CALENDAR

DATE	EVENT	TIME	LOCATION	ATTENDED BY	
9-23 November	Visit to Bureaus		Tokyo, Okinawa, Bangkok	DD/FBIS C/Ops/FBIS	
11-13 November	DDS&T Management Conference		Port Deposit, Md.	D/FBIS	
19-20 November	S&T Career Development Course			D/FBIS Others	25X1
25 November	Visit by DDA	1400			25X1
3 December	S&T Personnel Officers	1430		D/FBIS	
4 December	Greet CRES	1345		D/FBIS	
<u>LEAVE</u>					
21-28 December				DD/FBIS	